



**Canton Board of Education Regular Meeting**  
**Monday, January 14, 2019 7:00 PM**  
**Administration Building Board Room**  
**300 East Main Street**  
**Canton, OK 73724**

**I. Call to order and establish a quorum.**

Attendance Taken at 7:01 PM.

Matt Elder: Present  
April Scott: Present  
Beth Seifried: Present  
Shannon Sinclair: Present  
Matt Swartwood: Absent

**II. Vote to approve the Agenda as part of the minutes.**

To approve the agenda as part of the minutes. This motion, made by April Scott and seconded by Shannon Sinclair, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

**III. Vote to approve the minutes of the December 10th, 2018 Meeting.**

Motion to approve the minutes of the December 10th, 2018 meeting. This motion, made by Matt Elder and seconded by April Scott, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

**IV. Recognition of Visitors and Community Involvement.**

**V. Financial Reports:**

**A. Review Treasurer's Report and vote to approve.**

Motion to approve the Treasurer's Report. This motion, made by April Scott and seconded by Matt Elder, Passed.

Matt Elder: Yea

April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

B. Review Student Activity Report and vote to approve.

Motion to approve the Activity Report. This motion, made by April Scott and seconded by Shannon Sinclair, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

C. Review and vote to approve the following encumbrances:

1. FY 18-19 - General Fund Encumbrance #'s 239-252 and payroll encumbrance #'s 70105-70170 & change orders.

To approve FY 18-19 - General Fund Encumbrance #'s 239-252 and payroll encumbrance #'s 70105-70170 & change orders. This motion, made by Matt Elder and seconded by April Scott, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

2. FY 18-19 Building Fund Change Order.

To approve FY 18-19 Building Fund Change Order. This motion, made by April Scott and seconded by Shannon Sinclair, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

3. FY 18-19 Child Nutrition change orders.

To approve FY 18-19 Child Nutrition Change Orders. This motion, made by April Scott and seconded by Shannon Sinclair, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

D. Financial and Budget Reports by Superintendent.

Motion to approve the Superintendent's financial report. This motion, made by April Scott and seconded by Matt Elder, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

**VI. Regular Business**

A. Motion to approve the School Security Volunteers Policy.

To approve the School Security Volunteers Policy. This motion, made by April Scott and seconded by Shannon Sinclair, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

B. Motion to approve the 2019-2020 School Calendar.

To approve the 2019-2020 School Calendar. This motion, made by Matt Elder and seconded by April Scott, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

C. Motion to accept or reject the bid from Community of Christ Church on the folding chairs.

To approve the bid from the Community of Christ church for the folding chairs. This motion, made by April Scott and seconded by Shannon Sinclair, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

- D. Discussion and possible vote on the LED lighting contract from Oklahoma LED.  
To approve the LED lighting lease contract with Oklahoma LED. This motion, made by Matt Elder and seconded by Shannon Sinclair, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

E. Principal's Reports

**VII. Proposed executive session to discuss the resignation of Sarah Hoffman. 25 O.S. Section 307(B)(1).**

**VIII. Vote to convene in Executive Session.**

Motion to convene in Executive Session at 8:10 p.m. This motion, made by Matt Elder and seconded by Shannon Sinclair, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

**IX. Vote to acknowledge that the Board has returned to Open Session.**

To approve the Board has returned to Open Session at 9:05 p.m. This motion, made by Matt Elder and seconded by Shannon Sinclair, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

**X. Executive Session Compliance Report.**



A. Vote to accept the resignation of Sarah Hoffman.

To accept the resignation of Sarah Hoffman. This motion, made by April Scott and seconded by Matt Elder, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

**XI. New Business**

To accept the bid on the old buses and the mini van. This motion, made by Matt Elder and seconded by April Scott, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

To hire Shania Wood as an aide. This motion, made by April Scott and seconded by Matt Elder, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

**XII. Adjourn**

Motion to adjourn at 9:10 p.m. This motion, made by Matt Elder and seconded by April Scott, Passed.

Matt Elder: Yea  
April Scott: Yea  
Beth Seifried: Yea  
Shannon Sinclair: Yea  
Matt Swartwood: Absent  
Yea: 4, Nay: 0, Absent: 1

Amie R. Hood

Minutes clerk

2-11-19

Date

Beth Sufried

Board President

Matt Eld

Vice President

Opessa

Secretary

Matt Smith

Member

Shannon Smith

Member